

Minutes of a meeting of the Warwickshire Public Service Board held on 27 January 2010 in the Conference Room, Building 1 at the Saltisford Office Park, Warwick.

Present:

Members of the Public Service Board

Council Leaders:

Warwickshire County Council - Cllr Alan Farnell, (Chair of Board)
North Warwickshire Borough Council – Cllr Colin Hayfield
Nuneaton and Bedworth Borough Council – Apology from Cllr Peter Gilbert
Rugby Borough Council - Apology from Cllr Craig Humphrey
Stratford on Avon District Council – Cllr Les Topham
Warwick District Council – Councillor Les Caborn represented Cllr Mike Doody who had submitted an apology.

Coventry and Warwickshire Chamber of Commerce – Dianne Williams replacing Louise Bennett who had apologised.

NHS Warwickshire (PCT) - Bryan Stoten
Voluntary and Community Sector - William Clemmey
Warwickshire Association of Local Councils (WALC) - Cllr Bill Lowe
Warwickshire Police Authority - Apology from Ian Francis

Other attendees

CWIC - Jacqui Aucott
CSWP Connexions – Steve Stewart
Jobcentre Plus – Jacquie Hatfield
NHS Warwickshire – John Linnane, Paul Jennings and Rachel Pearce
Stratford LSP – Charles Goodey
Warwickshire County Council – Councillor Peter Fowler
Warwickshire Police – Andy Parker, Deputy Chief Constable
Audit Commission – Gary Hammersley

Officers

Chief Executives:

Nuneaton and Bedworth Borough Council - Christine Kerr
Stratford on Avon District Council - Paul Lankester
Warwickshire County Council – Jim Graham

County Council

Bill Basra, Partnership Delivery Manager
Julie Batt, Senior Analyst
David Carter, Strategic Director for Customers, Workforce and Governance
Marion Davis, Strategic Director of Adult, Health and Families
Monica Fogarty, Assistant Chief Executive

<p>1.</p>	<p>Apologies for Absence</p> <p>were received from Board Members:</p> <p>Ian Francis (Warwickshire Police Authority), Cllr Mike Doody (Warwick District Council), Councillor Craig Humphrey (rugby Borough Council), Louise Bennett, Chief Executive, Coventry and Warwickshire Chamber of Commerce and from Simon Warren (Chief Executive Rugby Borough Council)</p> <p>Councillor Alan Farnell advised the PSB that Kim Thorneywork had resigned from the Board due to the dissolution of the Learning and Skills Council in March 2010. The Board expressed their appreciation for her contribution.</p> <p>The Chair welcomed Gary Hammersley to the Board Meeting. Gary had taken over from Mary-Ann Bruce at the Audit Commission.</p>	
<p>2.</p>	<p>Minutes of Previous Meeting</p> <p>The Minutes of the meeting held on 25 November 2009 were agreed and signed as a correct record.</p>	
<p>3.</p>	<p>Sustainable Development and Construction</p> <p>The Chair welcomed Tim Pollard, Head of Sustainability at the Wolseley Centre, Leamington Spa who gave the PSB a presentation on Sustainable Development and Construction. A copy of the presentation is available on the LAA website with these papers.</p> <p>In response to questions, Tim advised that</p> <ul style="list-style-type: none">• There was no legal planning requirement relating to the sustainability of buildings imposed on the construction industry• Visitors to the Centre were often large companies who acknowledged the impact of sustainable construction on energy costs and profitability• There were many standards but it was not always obvious what needed to be done to achieve our aims. <p>The Board were reminded that the Climate Change and Environment Block had submitted a bid to enable the gathering of information including thermal imaging that was considered essential before work could be undertaken to reduce CO2 emissions. The bid had not been supported when the funds were allocated. It was agreed that consideration to this should be given under Item 7 of the Agenda in relation to the use of unallocated funds.</p>	

The Chair thanked Tim for his presentation.

4. Building Schools for the Future

Marion Davies, the County Council's Strategic Director of **Children's Services**, presented the report.

The Board discussed several aspects of the report including the

- The need for an holistic approach that deliver partnership and spatial priorities.
- Opportunity to join up services and improve access to services
- Need to engage all sectors of the local community to maximise the role of the school in the community

The Board:

- (1) Noted the contents of the report and the potential benefits which would result from entry into the BSF programme.
- (2) Endorsed the submission of the Readiness to Deliver assessment and Warwickshire's bid to enter the BSF programme in 2010 – 2011.
- (3) Nominated Christine Kerr, Chief Executive of Nuneaton and Bedworth Borough Council as their representative to serve on the BSF Project Board.

5. Economic Downturn-Report from the Public Service Board Advisory Forum

Following introductory comments from Steve Stewart the Board discussed several aspects of the report. The following points were noted during the discussion:

- The approach should incorporate simple and practical actions as in the Derbyshire example.
- The importance of communicating the Board's activities was stressed.
- The use of local suppliers and businesses should be encouraged wherever possible.

The Board :

- (1) Noted the information gathered by the January meeting of the Advisory Forum.
- (2) Noted 2009 activity as attached as Appendix 1 to the report and provided by the Economic Development and Enterprise Block.
- (3) Agreed that the Economic Development and Enterprise Block, through

consultation with the Chair, sending a briefing note to Board members on the impact of 2009 initiatives and that a report be brought to the next meeting of the Board which outlines 2010 activities and medium term priorities to deliver the outcomes as outlined in section 3.1 of the report.

- (4) Noted that the next Advisory Forum meeting (24 March 2010) will seek to explore Sub-Regional developments to ensure that work within Warwickshire is co-ordinated and aligned, harnesses existing mechanisms and maximises the opportunities afforded by developments around Total Place.
- (5) That Heads of Communications Group be tasked with working with the Economic Development and Enterprise Block to ensure that an effective communications strategy is produced that is multi-agency, aligned to sub-regional developments and builds confidence in the Warwickshire economy.

6. Total Place Update

Jim Graham, Chief Executive, Warwickshire **County Council** updated the Board **on the** sub-regional Total Place pilot being delivered across Coventry, Warwickshire and Solihull

He outlined the wide range of issues relating to how key players and partners in an area should work together to deliver effective public services. He advised that a further report would be submitted to **Central Government** on 5 February and regular updates would be submitted to the Board.

7. Partnership Business Update

Monica Fogarty, the County Council's Assistant Chief Executive, presented the composite report addressing business issues relating to the Warwickshire Together Partnership to include Partnership Effectiveness, Peer Review, Learning to Deliver, Away day, Information Sharing, LPSA 2 Stage 2, Review and Refresh-GOWM, implementation of new governance arrangements and other business & financial items

The Board :

- (1) Noted developments in relation to Partnership Effectiveness and the Partnership Improvement Plan, Peer Review, Learning to Deliver Proposals and PSB Improvement and the need to reschedule the April '**Development Day**' meeting of the Board.(Section 2 of the report)
- (2) Noted the recommendations of the LPSA 2 Sub-Group in relation to the allocation of reward grant in relation to LPSA 2 monies and requested that the Sub group reconvene to consider the allocation of unallocated resources to those projects (unshaded) that were submitted to the

	<p>September meeting of the Board and which did not progress to Stage 2 with a particular emphasis to be given to the Thermal Imaging bid.</p> <p>(3) Noted the 2009/10 Quarter 3 position and the projected 2009/10 outturn and make any comments as appropriate. (Section 4)</p> <p>(4) Noted issues highlighted within the LAA Mid Point Performance document and provide guidance on focusing on areas requiring remedial action.(Section 5)</p> <p>(5) Noted GOWM findings in relation to Review and update in respect of the Refresh process (Section 6)</p> <p>(6) Endorsed the partnership governance action plan to ensure that new arrangements for partnership governance take effect from 1st April 2010. (Section 7)</p> <p>.</p>	
<p>9.</p>	<p>Any Other Business</p> <p>A discussion was held around a recent meeting of the Warwickshire Safer Communities Partnership. Concerns were expressed around the formal voting process and, although adherence to project procedure was not being questioned, it was acknowledged that the outcomes from voting at that meeting necessitated a re-examination of the processes underpinning that partnership</p>	
<p>10.</p>	<p>Future Meetings</p>	
	<p>The PSB noted that the next meeting scheduled for the 27 April (full day) would be re-arranged.</p> <p>The Board noted the times, venues and dates of the other meetings during 2010 as follows -</p> <p>21 June -10.00am - Council House, Atherstone 20 September -10.00am - Council House, Atherstone 23 November -10.00am - Saltisford, Warwick</p>	

The meeting finished at 4.15 p.m.

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Chair